



**SURAT MUNICIPAL CORPORATION
WEST ZONE
QUOTATION/CONSENT FORM**

QUOTATION NO. DY.COMMISSIONER /West Zone/39/2024-25		DATE :21/01 /2025
Name of Work: Service cum Annual Rate Contract to carry out maintenance / repair services of air conditioning system installed at Performing Art Center in West Zone, SMC, Surat.		
ESTIMATED AMOUNT :Rs.----	EMD AMOUNT: Rs. ---	
validity period : 120 Days	Agency Category : -----	
Required Documents		
1	GST Registration Certificate	Yes
2	Experience Certificate	Yes
3	Pan Card	Yes
4	Partnership DEED if applicable	Yes
QUOTATION/CONSENT AVAILABILITY		
ISSUING AUTHORITY	Executive Engineer, West Zone, Surat	
ISSUING OFFICE	Administrative office, West Zone(Rander), Balasaheb Devras Road, Tadwadi, Rander, Surat	
INVITING AUTHORITY	Executive Engineer, West Zone, Surat	
Submission Date	Last date: 31 /01 /2025	
	SUBMITTED To,	
Time : 18.00 P.M.	<i>EXECUTIVE ENGINEER ADMINISTRATIVE BUILDING, WEST ZONE (RANDER), BALASAHEB DEVRAS ROAD, TADWADI, RANDER, SURAT</i>	
<u>GST CLAUSE FOR CONSTRUCTION/ ERECTION/ COMMISSIONING/ INSTALLATION/ REPAIRS/ MAINTENANCE/ RENOVATION/ FABRICATION OF STRUCTURE INCLUDING BUILDING (MEANS ALL WORKS CONTRACT/ TURN KEY PROJECT/ SUPPLY OF MATERIAL/ GOODS)</u>		
GST (Goods and service tax has come in existence from 1st July, 2017. Contractor / Successful Bidder is bound to pay any amount of GST prescribed by the govt. of India as per the terms of contract agreed upon during the course of execution of this contract. During the course of execution of contract, if there is any change in rate if GST (Goods and Service Tax) by the Government, the same shall be reimbursed/recovered separately by SMC. subject to the submission of original receipt/proof for the amounts actually remitted by the contractor/ successful Tenderer to the competent Authority along with a certificate from Chartered Accountant of contractor/ successful Tenderer certifying that the amount of GST paid to the government and the same shall be intimated/submitted/claimed within 30 (Thirty) days from the date of payment. Remittance of GST within stipulated period shall be the sole responsibility of the successful contractor/Tenderer, failing which SMC may recover the amount due, from any other payable dues with SMC and decision of Municipal Commissioner shall be final and binding on the contractor/ successful Tenderer in this regard. Further, the non-payment of GST to the government may lead to the termination of contract and forfeiture of security Deposit/Performance Guarantee Amount. If imposition of any other new taxes/Duties/levies/Cess or any other incidentals etc. or any increase in the existing taxes/Duties/Levies/Cess or any other incidentals etc. (Excluding GST) are imposed during the course of the contract, the same shall be borne by the successful contractor/Tenderer only, in no case SMC shall be liable for the same.		
SIGNATURE OF ISSUING AUTHORITY		
SD/- EXECUTIVE ENGINEER WEST ZONE SURAT MUNICIPAL CORPORATION		

Executive Engineer West (Rander) Zone Surat Municipal Corporation		West (Rander) Zone Surat Municipal Corporation Bala Saheb Devras Road, New Rander Road, Tarwadi Surat - 395 009. Ph. No. : 0261-2786181-82-83
--	---	---

West Zone/Outward No.....

Date: .01.2025

QUOTATION NOTICE

PART-I TECHNICAL DOCUMENTS (COVER-I)

Surat Municipal Corporation invites participation from experienced contractors of the field to carry out Service cum Annual Rate Contract to carry out maintenance / repair services of air conditioning system installed at Performing Art Center in West Zone.

(A) Terms and conditions:

- (A.1) The contract period shall be of 3 years as mentioned in the work order or in limit of Rs.5,00,000/- whichever is earlier.
- (A.2) The rates will remain unaltered throughout the contract period.
- (A.3) The offer must be crafted neatly and easily readable. Erasing of words, overwriting or corrected words / figures will be rejected straight away.
- (A.4) The list of the installations is depicted on a separate page. The contractors are instructed to visit the sites, gather necessary information and get acquainted with working conditions before submitting the offer. No dispute on later stage will be entertained.
- (A.5) In the event of any dispute / discrepancy / interpretation, the decision of engineer-in-charge (Executive Engineer) will be final and binding to the contractor.
- (A.6) The agency must be local and shall have an office set up within Surat city limit.
- (A.7) Conditional offers will be rejected straight away.
- (A.8) SMC shall be at liberty to terminate the contract any time during the contract period without giving prior notice to the contractor.

(B) Scope of work:

- (B.1) The scope of the proposed work consists of two parts mainly: (a) Providing periodic services to the air conditioning system components and (b) Repair / replacement / fabrication of different parts of the system as and when required.
- (B.2) The agency is expected to provide periodic service on each interval of 3 months and as per requirement of clients. Please note that contractor is also bound to provide more than 4 services in a year if necessity arises. No extra payment for such activity will be offered to the contractor.
- (B.3) Apart than providing periodic services, thorough checking of the system components and performance parameters of air conditioning system is also included in the scope of work.
- (B.4) Each routine activity shall be entered in a separate register while periodic servicing and part replacement shall be noted in respective service cards of each system.
- (B.5) The contractor is also expected to attend any breakdown call within 2 hours from the time of the intimation. Please note that mode of intimation will be verbal, telephonic, messages, emails or in written.
- (B.6) Solution of the breakdown of the major and important systems i.e. that of the auditorium, green room and control room shall be given top most priority.
- (B.7) The contract also includes repairing / replacement of parts / components of the AC system as well as fabrication of ducts, supports etc.
- (B.8) Under event of taking the unit (s) / part of the unit (s) outside of the campus, then dismantling, handling, transporting, providing services/repairing, reinstallation and re-commissioning will also be in scope of the agency. No extra cost for such activities shall be paid to the agency.
- (B.9) If appreciable time is sought to repair a particular installation, then the agency will be at liberty to provide service unit at respective location so that the services are not affected. No extra charges for providing such service units shall be paid to the contractor.

- (B.10) The list of installation is purely indicative and for primary information to the agency. Addition / subtraction of one or more unit in terms of quantity and capacity may happen during the contract period.
- (B.11) In case of replacement of any part of the installation, the agency must inform the concern employee(s) of SMC. The replacement must be done with brand new, genuine and identical part. In case the identical part is not available / discontinued, the replacement must be done with equivalent or with parts having better specifications than the older one.
- (B.12) Old / replaced part will be the property of the agency.
- (B.13) Every activity shall be carried out in presence of the representative(s) of SMC. In case of non-availability of the representative of SMC, each activity shall be filmed and necessary proofs of replacement in form of photographs and/or video shall be submitted to SMC.
- (B.14) If it is found that the replaced part is not genuine/identical/brand new, the contract shall be cancelled immediately, all the dues will be suspended and exemplary actions shall be taken against the agency.
- (B.15) The defect liability of each sub work (repair / replacement / fabrication etc.) will be of one year. If any defect / breakdown is experienced during one year of repair, the same work shall be carried out by the agency at free of cost once in DFL period.
- (B.16) The agency is expected to provide services throughout a year including sundays and public holidays depending upon the urgency of the work and schedule of the center.
- (B.17) The rates for items/work/service not included in the contract will be derived by SMC through other SORs / Market Rates / Previously Sanctioned Rates and this shall be binding to the contractor.
- (B.18) The agency shall follow all the laws, rules, regulations and guidelines to carry out this work in broader manner.
- (B.19) SMC will not be responsible to any accident / injury / death to/of the employee / manpower deployed by the contractor. No compensation shall be paid to contractor by SMC in such case(s).

(C) Financial Terms:

- (C.1) Each offer must be accompanied by EMD of Rs.5,000/- in form of DD/Pay order issued in favor of "Commissioner, Surat Municipal Corporation" and shall be payable at Surat.
- (C.2) EMD of unsuccessful bidders will be returned after 15 days of allotting work order to the successful agency and EMD of the successful agency will be returned after completion of agreement procedure and deposition of security deposit.
- (C.3) The successful agency shall have to deposit **security deposit at a rate of 2.5% of the order value** in form of cash or DD/Pay order issued in favor of "Commissioner, Surat Municipal Corporation" and shall be payable at Surat.
- (C.4) The security deposit shall be submitted within 15 days from the date of the work order else delay penalty at a rate of 0.065% of the SD amount per day shall be levied from the agency.
- (C.5) The successful agency shall have to bind in contract with SMC by submitting 3 numbers of non judicial stamp papers of Gujarat State.
- (C.6) No advance payment shall be made to the contractor. The payment shall be made on quarterly basis. All the payment and deductions shall be made as per prevailing rules and standard practice of SMC.
- (C.7) GST will be paid to the contractor only after submission of necessary evidence of "paid GST" to the Government.

(D) Penalty Criteria :

- (D.1) If the breakdown call is not attended within 2 hours from the intimation, penalty at a rate of Rs.100/- per hour will be levied.
- (D.2) If the maintenance / repair work is not completed within 2 days from the intimation, penalty at a rate of Rs.500/- per day will be levied.
- (D.3) If routine service is not provided timely, penalty of Rs.300/- per machine will be levied.

- (D.4) If it is found that the agency has not used genuine/brand new/equivalent material, SMC may carry out re-repairing / replacement of such material at risk and cost of the agency, plus a penalty of Rs.2,000/- per incidence will be levied.
- (D.4) The upper limit of the amount of penalty is unlimited and as applicable.

(E) The Offer:

- (E.1) This offer contains two parts namely technical and financial.
- (E.2) Cover-I (sealed) should contain technical documents duly signed and stamped on each page by the authority or authorized person of the firm. Technical cover should also contain copies of GST registration of the firm, PAN card, firm registration, company profile, experience certificates (ARC/AMC of air conditioning system) and purchase orders, original draft of EMD etc. **All the documents issued from third party must be notarized clearly showing original signature and stamp of the notary.**
- (E.3) Cover-II (sealed) should contain only rates offered with authorized sign and stamp.
- (E.4) Cover-I and Cover-II shall be sealed in main Cover-III containing Name of the work, name and address of the agency and last date of the submission of this offer.
- (E.5) **The offer shall be submitted to** "Executive Engineer, West Zone, Surat Municipal Corporation, Balasheb Devras Road, Tadwadi, Rander Road, Surat."
- (E.6) **Mode of submission: Postal speed post / RPAD / Courier / Physical submission.**

SD/-
EXECUTIVE ENGINEER
WEST ZONE(RANDER)
SURAT MUNICIPAL CORPORATION

Contact Person Name:-
Contact Person Mobile Number:-

Executive Engineer West (Rander) Zone Surat Municipal Corporation		West (Rander) Zone Surat Municipal Corporation Bala Saheb Devras Road, New Rander Road, Tarwadi Surat - 395 009. Ph. No. : 0261-2786181-82-83
--	---	---

Service cum Annual Rate Contract to carry out maintenance / repair services of air conditioning system installed at Performing Art Center in West Zone, SMC, Surat.

PART-II FINANCIAL DOCUMENT (COVER-II)

(A) Servicing of AC system		
Sr	Description of the work	Rate / Year (Inclusive of GST)
1	Providing periodic services to the air conditioning systems of PA Center (Year-I)	Rs. 59,345
2	Providing periodic services to the air conditioning systems of PA Center (Year-II)	Rs. 59,345
3	Providing periodic services to the air conditioning systems of PA Center (Year-III)	Rs. 59,345

(B) Repair / Replacement / Fabrication Works		
Sr	Description of the work	Rate / Unit (Inclusive of GST)
8.5TR CDU (Condensing Unit)		
1.	Compressor SM110S4VC	33,000.00
2.	Fan Motor 0.5 HP	6,050.00
3.	Condenser Fan	1,320.00
4.	Hand Shut Off Valve 5/8"	1,100.00
5.	Filter Drier Assemble - ALCO (UDK-305) of DANFOSS (DCL-305) Make	935.00
6.	Liquid Indicator-5/8"ODF Sporlan (SA-15S) or DANFOSS (SGI-16S) Make	825.00
7.	Service Valve Liquid 5/8"	935.00
8.	Service Valve Suction 1-1/8"	1,430.00
9.	Low Pressure Cut Off	880.00
10	High Pressure Cut Off	880.00
11	Hot Gas Line (per Mtr.)	319.00
12	Liquid Line (per Mtr.)	214.50
13	Refilling Of Gas Charge	4,950.00
Out Door AC Starter		
14	Control Panel Box	605.00
15	Scanner Minilec Make	1,485.00
16	MCB 40A 4 Pole L&T Make	1,100.00
17	MCB 6A 1 Pole L&T Make	275.00
18	MCB 10A 1 Pole L&T Make	330.00
19	Contactor MN 8 L&T Make	825.00
20	Contactor MN 16 L&T Make	825.00
21	Contactor Aux. Block L&T Make	220.00
22	Over Load Relay (4-5.5A) L&T Make	825.00
23	Rotary Switch 10 A. 1 Pole GE Make	220.00
24	Indicator Lamp	165.00

17.0TR FCU (Fan Cooling Unit)		Rate / Unit (Inclusive of GST)
25.	Motor (3 H.P.)	8,800.00
26.	Motor Pulley 106mm Dia.(2A)	770.00
27.	Belt A-29 Fanner	137.50
28.	Air Moving unit Sub-Assemble (KAT-12/12/C2, CCW270-KRUGER Make)	2,200.00
29.	Blower Pulley 180mm Dia.(2A)	825.00
30.	Non Return Valve	55.00
31.	Valve Core	55.00
32.	Adaptor - 1/4"	110.00
33.	Flare Nut - 1/4"	44.00
34.	Valve Quick Lock (5/8")	550.00
35.	Expansion Valve (5/8" Inlet, 1-1/8" Outlet)	3,850.00
36.	Distributor (10Way) 7/8" ODM Conn. Sporlan make -D147-10-1/4 12	935.00
37.	Air Filter Assemble set	880.00
38.	Control Panel Assemble with Remote	5,500.00
39.	Drain Pipe (Per Meter)	66.00

Sr	SITC of Factory GSS sheet metal rectangular/round ducting complete with neoprene rubber gasket elbows, splitter dampers, vanes, hangers, supports etc.		
40.	Thickness 0.63 mm sheet (22 Gauge) sq mtr		1,395
41.	Thickness 0.80 mm sheet (20 Gauge) sq mtr		1,621
42.	Thickness 1.0 mm sheet (18 Gauge) sq mtr		1,785
43.	Thickness 125 mm sheet (16Gauge) sq mtr		2,332
	Split AC Unit Indoor Unit (Make : Carrier, Blue Star)	1.5TR Single Phase Rate / Unit (Inclusive of GST)	2.0TR Single Phase Rate / Unit (Inclusive of GST)
44.	Mounting Bracket	275.00	275.00
45.	Body Accessories	2750.00	2750.00
46.	Swing Motor	110.00	110.00
47.	Thermistor	110.00	110.00
48.	Display Panel	935.00	935.00
49.	Blower	660.00	660.00
50.	Bracket, Bearing & Cushion Assy	605.00	605.00
51.	Blower Motor	1375.00	1375.00
52.	Indoor Coil & Headers Accessories	5500.00	5500.00
53.	Horizontal Louver	110.00	110.00
54.	Vertical Louver	110.00	110.00
55.	Control PCB Assembly	1650.00	1980.00
56.	Display PCB Assembly	550.00	715.00
57.	LED Bracket	275.00	275.00
58.	Terminal Block	137.50	137.50
59.	Indoor Coil & Room Air Sensor Accessories	110.00	110.00
60.	Electrical Wire Set	93.50	93.50
61.	Drain Pan Accessories with step Motor	495.00	495.00
62.	Drain House Accessories	110.00	110.00
63.	Frame Grille Accessories	935.00	935.00
64.	Air Filter	220.00	220.00
65.	Front Panel	1045.00	1045.00
66.	Remote Control	440.00	440.00

	Split AC Unit outdoor Unit (Make : Carrier, Blue Star)	1.5TR Single Phase Rate / Unit (Inclusive of GST)	2.0TR Single Phase Rate / Unit (Inclusive of GST)
67.	Compressor with Grommets & Spacers	3300.00	3850.00
68.	Coil Guard	550.00	550.00
69.	Outdoor Coil Assemble	3300.00	3850.00
70.	Motor Support Assemble	550.00	550.00
71.	Fan Motor	1650.00	1980.00
72.	Propeller with Socket	495.00	495.00
73.	Orifice Propeller	385.00	385.00
74.	Guard Propeller	275.00	275.00
75.	Shroud	385.00	385.00
76.	Base Assemble	1100.00	1100.00
77.	Partition	275.00	275.00
78.	Cover	110.00	110.00
79.	Recersing Valve & Electric Coil	550.00	550.00
80.	Flare Valves	385.00	385.00
81.	Service Valve with Needle & Cap	275.00	275.00
82.	Tubing Set (Per Mtr.)	440.00	440.00
83.	Dual Run Capacitor	330.00	330.00
84.	Contactora	495.00	495.00
85.	Terminal Block	110.00	110.00
86.	Electrical Box	275.00	275.00
87.	Electrical Wire Set	93.50	93.50
88.	Outdoor Coil Sensor	308.00	308.00
89.	Gas Charge (per Compressor)	1650.00	1650.00
	Cassette AC Indoor Unit (Make : Hitachi)	3.0TR Single Phase Rate / Unit (Inclusive of GST)	4.0TR Single Phase Rate / Unit (Inclusive of GST)
90.	Mounting Bracket	550.00	655.00
91.	Body Assembly	3300.00	3580.00
92.	Swing Motor	385.00	438.50
93.	Thermistor	220.00	222.00
94.	Turbo Fan Assembly	2200.00	2720.00
95.	Turbo Fan Motor	4400.00	4940.00
96.	Indoor Coil & Headers Accessories	4400.00	4940.00
97.	Horizontal Louver	440.00	494.00
98.	Vertical Louver	495.00	869.50
99.	Power Control PCB Assembly	4950.00	4995.00
100.	Display PCB Assembly	1320.00	1632.00
101.	LED Bracket	275.00	277.50
102.	Terminal Block	110.00	111.00
103.	Indoor Coil & Room Air Sensor Accessories	165.00	166.50
104.	Electrical Wire Set	275.00	377.50
105.	Drain Pump	1320.00	1632.00
106.	Float Switch	275.00	327.50
107.	Frame Grille Accessories	385.00	3038.50
108.	Air Filter	220.00	272.00
109.	Front Panel	330.00	7383.00
110.	Transformer	330.00	383.00
111.	Remote Control	935.00	943.50

	Cassette AC Outdoor Unit (Make : Hitachi)	3.0TR Single Phase Rate / Unit (Inclusive of GST)	4.0TR Single Phase Rate / Unit (Inclusive of GST)
112.	Compressor with Grommets & Spacers	11000.00	13200.00
113.	Coil Guard	990.00	990.00
114.	Outdoor Coil Assembly	6600.00	7150.00
115.	Motor Support Assembly	550.00	550.00
116.	Fan Motor	4400.00	4950.00
117.	Propeller with Socket	550.00	550.00
118.	Orifice Propeller	522.50	522.50
119.	Guard Propeller	495.00	495.00
120.	Shroud	467.50	467.50
121.	Base Assembly	1100.00	1100.00
122.	Partition	495.00	495.00
123.	Cover	110.00	110.00
124.	Reserving Valve & Electric Coil	550.00	550.00
125.	Solenoid Valves	3080.00	3080.00
126.	Service Valve with Needle & Cap	330.00	385.00
127.	Tubing Set (Per Mtr.)	550.00	605.00
128.	Dual Run Capacitor	385.00	385.00
129.	Contactora	715.00	825.00
130.	Terminal Block	110.00	110.00
131.	Electrical Box	385.00	385.00
132.	Electrical Wire Set	385.00	385.00
133.	Outdoor Coil Sensor	385.00	385.00
134.	High Pressure Switch	825.00	825.00
135.	Low Pressure Switch	825.00	825.00
136.	Gas Charge	2750.00	3300.00

I / We [Name of the authority] owner / proprietor / partner / director of [Name of firm] having registered office at [Address of the firm] hereby declares that I/we have read all the documents carefully and thoroughly.

Our agency is agreed to carry out the stated work as per the terms, conditions and scope of work depicted in these documents at a rate% (Above / Below) compared to the total of rates (A+B).

SD/-
Executive Engineer
West Zone
Surat Municipal Corporation