


Executive Engineer Drainage Department. Surat Municipal Corporation		Surat Municipal Corporation, old zone office, Tadwadi, Rander Road, Surat.
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DNG/OUT/NO. 4334
Dt. 21/01/2025

To,

SUB :- Supply of 12mm (Asbestos) Glan Packing , 14mm (Asbestos) Glan Packing & Gulf Crown Multi-Purpose Grease at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.

Dear Sir,

Sealed consent duly super scribed the subject name and return **on or before Dtd. 31/01/2025** to the Account department office, Muglisara.

Sr. No.	Description	Qty	Unit	Rate	Total Amount (with GST) Rs.
1	Supply of 12mm (Asbestos) Glan Packing at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.	10	Kg.		
2	Supply of 14mm (Asbestos) Glan Packing at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.	10	Kg.		
3	Supply of Gulf Crown Multi-Purpose Grease at Nanpura Sewage Pumping Station.	40	Kg.		
Total Amount (with GST) Rs.					
Amount in Words Rs.					

TERMS AND CONDITIONS:-

- The quotation complies in 1 cover. Sealed Cover - Relevant Technical documents, experience of similar works as mentioned, GST Registration Certificate, PAN Card and EMD of Rs. 600/- in the form of Crossed Demand Draft / Pay order/ Cheque of Local Nationalized Bank with duly sealed financial quotation letter. Cover shall mention on top name of work, name of agency and duly sealed. And send this cover by speed post **on or before Dtd. 31/01/2025** To, **THE CHIEF ACCOUNTANT, ACCOUNT DEPARTMENT, SURAT MUNICIPAL CORPORATION, MUGLISARA, SURAT - 395 003.**
- Bidder has to deposit EMD of **Rs. 600/-** in the form of Crossed Demand Draft / Pay order / Cheque of Local Nationalized Bank, acceptable to Surat Municipal Corporation, drawn in favors of the Municipal Commissioner, SURAT MUNICIPAL CORPORATION payable which shall be refunded after sanction of work.

Terms / Conditions of Quotation

Work Completion Period of entire Work	10 Days (From the Date of Work Order)
All Taxes/Duties, GST, etc.	Included.
Scope of work :-	Supply of 12mm (Asbestos) Glan Packing, 14mm (Asbestos) Glan Packing & Gulf Crown Multi-Purpose Grease at Nanpura Sewage Pumping Station of Drainage Dept, Surat Municipal Corporation.
Validity of quotation:-	120 Days.
Payment condition:-	Payment shall be Made 100 % After Satisfaction Received of the Material at site.

1. Successful Bidder shall have to furnish a performance guarantee (Initial S.D. Deposit) for amount equal to 2.5% of the contract amount by a demand draft of a Scheduled Nationalized Bank acceptable to owner on the Surat Branch. Security Deposit shall be paid in time and if it is paid after Ten (10) days from the date of work order, then the penalty of 0.065 % per day of the amount of Security Deposit shall be recovered from the contractor. The performance guarantee (Security Deposit) will be returned to the contractor after the defect liability period (Six month) after completion of work) and on completion of audit related procedure.
2. **Time Limit for whole work will be 10 Days.** In case of work is delayed, then penalty will be recovered at 0.2% of tender amount per day of delay of work order cost that will be maximum up to 10% of delayed work.
3. Successful agency shall have to enter in to Rs. 300 Agreement & Undertaking on suitable Gujarat State stamp paper.
4. The rate should be inclusive of all taxes, duties, GST and labor charges and transportation etc.
5. The offer shall remain valid up to 120 days from the date of receipt of the quotation.
6. Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
7. The offer must be in the format attach herewith only otherwise offered will be rejected.
8. Any loss, damage to SMC property due to the carelessness of the contractor in work, all will be deducted from contractor's bill.
9. It is contractor's responsibility to Material shall be original genuine and of good quality and/or same as defective/Damage material to be replaced. No second hand material will be tolerated for replacement purpose.
10. Payment should be done as per actual complete work at Drainage Dept.
11. Rate must be filled in this quotation paper only and returned duty sealed & signed.
12. The name of work i.e.," Quotation for the work of..... "Must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.

Thanking You,

Seal & Signature of Contractor

Sd-
Executive Engineer
Drainage Department.
Surat Municipal Corporation