



Quotation

Fort/Out/No:
Date:/...../.....

To

Sub: -"Quotations for annual maintenance contract of various UPS along with repairing of 1 nos. APC make 15 KVA UPS at Surat Castle, Chowk Bazar Surat."

You are requested to send your sealed quotation duly filled & super scribed as "Quotations for annual maintenance contract of UPS along with repairing of 1 nos. APC make 15 KVA UPS at Surat Castle, Chowk Bazar Surat" & should reach at the office of "Chief Accountant, SMC, Muglisara, Surat-395003" on or before Dt.06/07/2024 up to 04.30 pm.

Annexure A

Sr. No	Item Description	Qty	Rate	Per	Total Amount (in Rs.)
1	Annual comprehensive maintenance of following UPS including spares but excluding replacement of batteries: APC make 15 KVA UPS	2		Year	
Grand Total					

Annexure B

Sr. No.	UPS Battery Rating	Net Rate with buyback of old battery	Per
1	12 V / 7 Ah SMF battery		No.
2	12 V / 17 Ah SMF battery		No.
3	12 V / 26 Ah SMF battery		No.



Annexure C

Sr. No.	Description	Qty.	Rate	Unit	Total Amount Rs.
1	Repairing of APC make 15 KVA server room UPS along with replacement of Power Card (Inverter), Control Card, PFC Card and all other required material to function it as normal.	1		No.	
Grand Total					

Condition of work :-

1. It is presumed that the offer is given after site inspection and keeping in view the scope of work. Site visit should be done and necessary technical specification/information should be collected before quoting the rates. No dispute at later date shall be entertained.
2. Quotation once offered shall not be withdrawn, except with the permission of the competent authority.
3. Quotation once accepted shall be binding to the contractor.
4. Rate must be filled in this quotation paper only and returned duly sealed & signed otherwise offer will be rejected. No escalation in price during the contract period shall be allowed.
5. The bidder must attach GST registration certificate, PAN Card etc. The contractor shall have an active experience in Annual Maintenance of UPS Systems in any government organization. He must submit necessary evidence viz. work order/work completion certificate etc. for the same.
6. Annexure A shows existing nos. of UPS installed in various galleries in Science centre Surat.
7. The rates for annual comprehensive maintenance to be mentioned in Annexure A should be with replacement of faulty spares (except batteries) & inclusive of all duties, GST & any other govt. levies if any.
8. If any Batteries will be required to be replaced, will be paid extra. Rates for supply of SMF Battery are to be quoted in Annexure B including buy back of old battery. The offer must be in this format only otherwise offer will be rejected.
9. SMF Battery brands should be of Exide, Rocket, Amaron, Luminous & SMF Battery must have minimum 1 year manufacturer warranty from date of supply.



10. SMC will not pay any transportation charges & all accessories/spares required for repairing of above mentioned UPS listed in annexure A are in contractor's scope. Contractor must replace faulty spares with genuine spares only.
11. Annexure C will be for repairing of 15 kVA APC make UPS. Agency will have to quote rate for repairing of this UPS.
12. Successful Contractor shall be required to deposit an amount equal to 2% of total order value as Security Deposit in Cash/ by Demand Draft within 10 (Ten) days from date of work order, otherwise penalty @ 0.065% of the Security deposit Amount per day of delay shall be charged.
13. Successful bidder have to entering into contract agreement and furnishing undertaking to SMC supported by surety from local reputed contractor to be given on suitable Indian Non Judicial stamp paper worth Rs. 300 each purchased from Surat. However, the stamp duty at prevailing rate shall be applicable if revised by Government.
14. The decision of Dy. Commissionershree shall be final in respect of disputes what so ever arise. Corporation reserve the right to accept or reject any or all the quotation without assigning any reason therefore.
15. Contractor will have to visit all the U.P.S. thoroughly once in a month. During the visit contractor has to check all the termination including battery terminals and greasing with petroleum jelly at the termination of battery.
16. Contractor has to clean complete U.P.S. using blower once in two months.
17. SMC may terminate the contract at any point of time during contract period if it is not required.
18. In case of work is delayed, then penalty will be recovered at 0.2% of quoted rate per day of delay on particular job cost(Annexure A, B &C) that will be maximum up to 10% of that job amount.
19. The offer shall remain valid up to 120 days from the date of receipt of the quotation.
20. The name of work i.e."Quotation for the work of..... "must be mentioned on the envelope without which quotation is likely to be rejected, which must be noted.
21. Contractor will have to take hand over of all the U.P.S. on as & where basis and if there is repairing of any U.P.S. including minor or major parts, it is in scope of contractor. After completion of contract, all the U.P.S. must be in working condition otherwise repairing charge shall be deducted from pending bills/Deposit.
22. The quoted rates shall remain firm during the contract period. The newly installed U.P.S. will be added in maintenance contract after completion of



Guarantee. The tenderer shall have to carry out the work at the sanctioned rate up to 30% deviation work of tender amount.

23. Any dispute will be subject to the court, falling under Surat jurisdiction.
24. In case of Fault/ breakdown, Contractor will have to attend the complaint immediately as mentioned elsewhere. Otherwise penalty shall be levied as mentioned earlier.
25. During maintenance of UPS, any failed parts required to be replaced or repaired shall be done by contractor without any extra cost. Scrap material is not to be submitted to the Surat Municipal Corporation. The old replace parts will be property of contractor.
26. Spare parts used for repairs shall be genuine and of good quality and/or same as defective/Damage material to be replaced. No second-hand/duplicate material will be tolerated for replacement purpose.
27. Contractor shall be responsible to the accident/injury/Loss to any of the staff members of them. No compensation of any kind shall be paid by the corporation. The contractor shall observe latest Government rules regarding labour etc.
28. Payment will be release on quarterly basis for AMC & after completion of work in case of battery supply(Annexure) & repairing of UPS (Annexure C).

Seal & Signature of Contractor

I/c Executive Engineer
Heritage Cell
Surat Municipal Corporation