



**Surat Municipal Institute of Medical Education & Research**

(Surat Municipal Corporation)

Opp. Bombay Market, Umarwada, Surat-395010, Gujarat

**MULTI-DISCIPLINARY RESEARCH UNIT (MRU)**

(Established under ICMR, Department of Health Research, Government of India, New Delhi)



**STAFF RECRUITMENT**

APPLICATIONS ARE INVITED FOR RECRUITMENT OF THE FOLLOWING **CONTRACTUAL STAFF**  
ON **FIXED REMUNERATION IN MULTI DISCIPLINARY RESEARCH UNIT-SMIMER**

S.No	Name of The Post	No of vacant Post	Consolidated Remuneration/Month
1	Laboratory Technician	01	Rs. 18,360/-

Application should be addressed to Dean, Smimer. The Application forms and details regarding appointment are available on website : <http://smimer.suratmunicipal.gov.in> & [www.suratmunicipal.gov.in](http://www.suratmunicipal.gov.in)

**Last date of submission of application is 19<sup>th</sup> JANUARY, 2019.**

**Applications received after the office hour of closing date will not be considered.**

No.PRO/ /2018-19

Date: / /2019

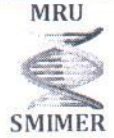
Dean  
SMIMER, Surat



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### MULTI-DISCIPLINARY RESEARCH UNIT (MRU)

(Established under ICMR, Department of Health Research, Government of India, New Delhi)

Qualifications and experience for the posts of laboratory technician and laboratory assistant cum data entry operator for Multidisciplinary Research Unit (Department of Health Research and ICMR)-  
SMIMER for the appointment on contractual basis

S.No	Name of the Post	Number of vacant posts	Minimum qualification	Experience	Desirable	Age Limit	Consolidated/ Fixed salary Per month
1	Laboratory Technician	01	Graduate in Science with medical laboratory technology or Graduate/post graduate in science with PG DMLT or M.Sc with Medical laboratory technology	3 years Experience in research laboratory/ clinical laboratory where biomedical instruments are used	Post graduate with MLT degree from medical colleges/ institutes	Not more than 35 years	Rs.18,360/-

Interested candidates may send their application along with bio-data including publications and copy of certificates as applicable to "The Dean, D-Block, Surat Municipal Institute of Medical Education & Research, Opp. Bombay Market, Umarwada, Surat-395010. The envelope containing the application and bio-data should be super-scribed as "Application for the post of ..... in MRU".

Last date of submission of application is 19<sup>th</sup> JANUARY, 2019

#### TENURE OF THE POST

The above posts are temporary in nature and will be filled up purely on contractual basis with initial appointment for eleven (11) months as per the rules and regulations of Indian Council of Medical Research (ICMR) and Department of Health Research (DHR). This employment is temporary for a fixed term and shall automatically cease on expiry of the term without issuing any notice unless it is renewed or reemployment letter is issued.

#### GENERAL CONDITIONS:

- 1) The vacancies mentioned are as per the sanctioning of ICMR/DHR for Multi Disciplinary Unit (MRU).
- 2) Those candidates who are employed in Central Govt./State Govt./Union Territories/Statutory Bodies/ Research Organizations etc., should send their application



along with N.O.C through proper channel. However, they may send an advance copy of their application along with requisite certificate and testimonials so as to reach this office on or before the scheduled date of closure of applications.

- 3) Only those applications which are as per the prescribed format will be accepted. Incomplete/unsigned application, applications without photograph, self attested copies of requisite documents will be summarily rejected without any communication to the applicant.
- 4) The institute will not be responsible for any postal delay/late delivery of the application and those applications received by post after the scheduled last date of submission will not be accepted.
- 5) Surat Municipal Corporation (SMC),surat/SMIMER reserves all the rights for interpretation of any terms and conditions, or any query/questions arising in this in this context. The decision of Municipal Commissioner, SMC, Surat will be final in all the respects. The area of jurisdiction is Surat only.

#### **SERVICE RELATED CONDITIONS:**

Recruitment on contractual basis on consolidated remuneration for above mentioned posts is as per the guidelines of ICMR/DHR and provisions sanctioned by the competent authority of SMC, Surat. The conditions are:

- 1) The candidate so employed for the purpose will be initially appointed for a period of eleven (11) month ; can be reconsidered for reemployment subject to the conditions prevailing at that time like sanctioning of budget by ICMR/DHR etc. The reemployment will be done only if the performance of the candidate is satisfactory.
- 2) The selected candidates should produce willingness certificate/acceptance certificate for all the terms and conditions issued at the time of appointment and should enter the contractual agreement in this regard.
- 3) Selected candidates so appointed will not be entitled for any other Financial/Non financial benefit/facilities, or any special allowances except fixed consolidated emoluments as per the ICMR/DHR rules and regulations for establishment MRU.
- 4) Candidate appointed will not be considered as regular employee of the Surat Municipal Corporation (SMC), Surat and will not be entitled for any service benefits in this regard. Further, the service of the candidate will not be considered as a continued services at the time of applying/ appointment of any other post of SMC, Surat.
- 5) Central or state government taxation (as applicable) and will be deducted at source from the fixed consolidated emoluments of candidates.
- 6) The candidate appointed shall work as per the duty assigned by the Nodal Officer, MRU, SMIMER.
- 7) The duties and behaviour of the in-service candidate are not found to be satisfactory; the appointed candidate can be relieved from the said post before the expiry of the contractual period without any prior notice in this regard.
- 8) If any in-service candidate remains on leave for continuous seven (07) days or more without prior permission of the competent authorities, he/she will be relieved automatically from his/her post.
- 9) If the candidate so appointed, intends to terminate the contract can do so by giving seven (07) days prior notice.

Note: The date of written examination and names of shortlisted candidates shall be intimated separately. No intimation will be sent to candidates who are not shortlisted.



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## MULTI-DISCIPLINARY RESEARCH UNIT (MRU)

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### Application Form For Post of Laboratory Technician

(Nature of appointment: Contract basis on monthly consolidated remuneration)

(With reference to notice published on date: \_\_\_\_\_)

Affix Passport Size  
Photograph  
(Self Attested)

#### Applicants Detail

(Complete In Block Letters)

1. Name of Candidate:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Father's Name /  
Husband's Name:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Date of Birth:

DD/MM/YYYY

4. Sex: Male

Female

5. Current Postal /  
Correspondence  
Address

City: \_\_\_\_\_ Pin-code: \_\_\_\_\_ State: \_\_\_\_\_

6. Telephone Numbers(with area code)

Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

7. E-mail Address : \_\_\_\_\_

8. Academic Qualifications:

Degree	Subject	University/ Board	Year of Passing	% of Marks (Final Year)	Attempt	Outstanding achievement, if any

(Attach separate sheet if required)

8a. Present Work Experience:

Present Designation	Name of the Present Organisation/ Employer	Duration		Experience (In Years&Months)
		From	To	



Application Form contd...

**8b. Past Work Experience:**

Designation	Name of the Institute	Duration		Experience (In Years & Months)
		From	To	

(Attach separate sheet if required)

9. If selected willingness to join within [ ] days

10. Present monthly salary: \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Signature of the Applicant)

**CHECK-LIST OF DOCUMENTS TO BE SUBMITTED**

(Please tick (√) in the appropriate box)

S. No	Name of the Document	Submission Status	
		Yes	No
1.	Proof for date of birth	Yes	No
2.	Graduation degree certificate	Yes	No
3.	PG diploma certificate	Yes	No
4.	PG degree certificate	Yes	No
5.	Registration certificate for graduation, post-graduation degree/diploma (if applicable)	Yes	No
6.	Final year mark sheet of qualifying examination	Yes	No
7.	Attempt certificates for graduation, post-graduation degree/diploma	Yes	No
8.	Experience certificate(s) (if applicable)	Yes	No
9.	Last drawn salary slip (if applicable)	Yes	No
10.	NOC from the present employer (if applicable)	Yes	No

**(Only self attested copies of the documents is to be submitted)**